



STATE EMPLOYEE CHARITABLE CAMPAIGN

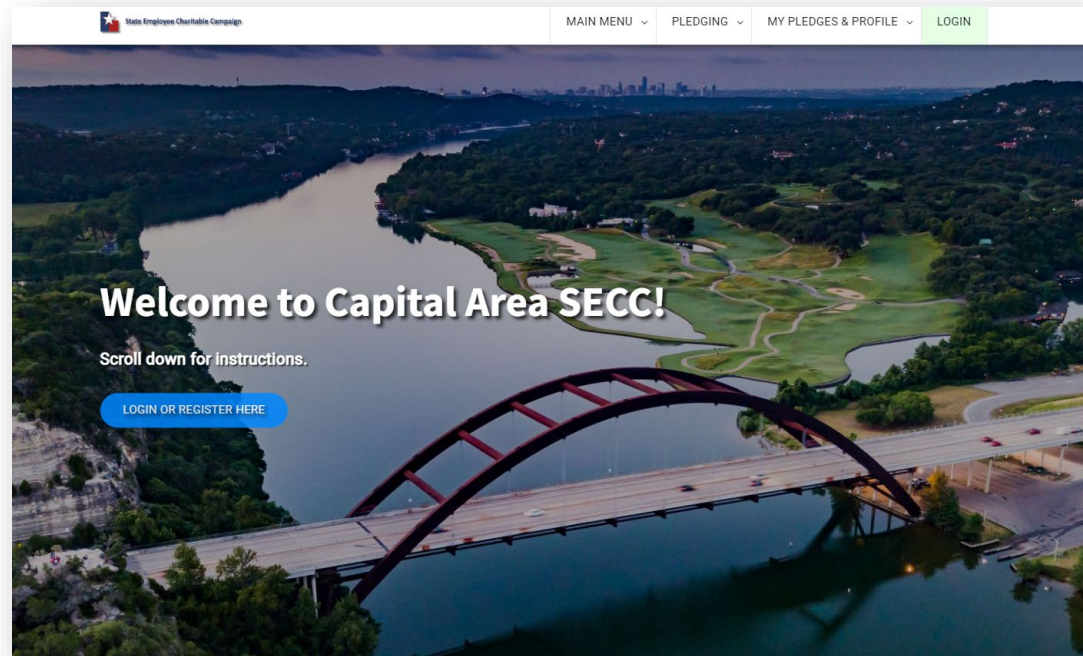
Online Giving

HOW TO GET STARTED...

Option 1: Click your SECC Campaign area's online pledge link.

Ex: <https://www.secctexasgiving.org/v2/capitalarea/content/main>

Option 2: If you don't know your SECC campaign area or don't have your area's online pledge link, go to www.secctexasgiving.org and select your SECC campaign area from the list.



CAMPAIGN AREA				
CAMPAIGN AREA LIST ORDERED ALPHABETICALLY BY NAME (Click on any row below to learn more)				
CAMPAIGN AREA NAME	ADDRESS	CITY	STATE	ZIP
AMARILLO BECC	2001 Love Avenue	Amarillo	TX	79106
BAILEY VALLEY BECC	2718 Beavertown Drive	College Station	TX	77842
CAPITAL AREA BECC	P.O. Box 144842	Austin	TX	78714
COASTAL BEND BECC	1100 Lakeside Landing Circle	Lubbock	TX	79409
DFW METROPLEX BECC	1100 Lakeside Landing Circle	Lubbock	TX	79409
EL PASO BECC	100 N. Stanton	El Paso	TX	79901
GALVESTON BECC	2200 Market Street	Galveston	TX	77550
GREATER WEST TEXAS BECC	1910 East Martin Luther King Jr. Blvd.	Austin	TX	78702
HOUSTON BECC	1100 Lakeside Landing Circle	Lubbock	TX	79409
LANE BECC	P.O. Box 1711	Lane	TX	79541
NORTH TEXAS BECC	1314 Twining Lane	Denton	TX	76205
RIO GRANDE VALLEY BECC	113 W. Picard Blvd.	McAllen	TX	78501
SAN ANTONIO BECC	200 S. Nueces	San Antonio	TX	78205
SOUTH PLAINS BECC	1605 Main Street	Lubbock	TX	79401
TEXAS RIVER BECC	1426 Sam Houston Ave.	Huntsville	TX	77340
WACO BECC	P.O. Box 144842	Austin	TX	78714

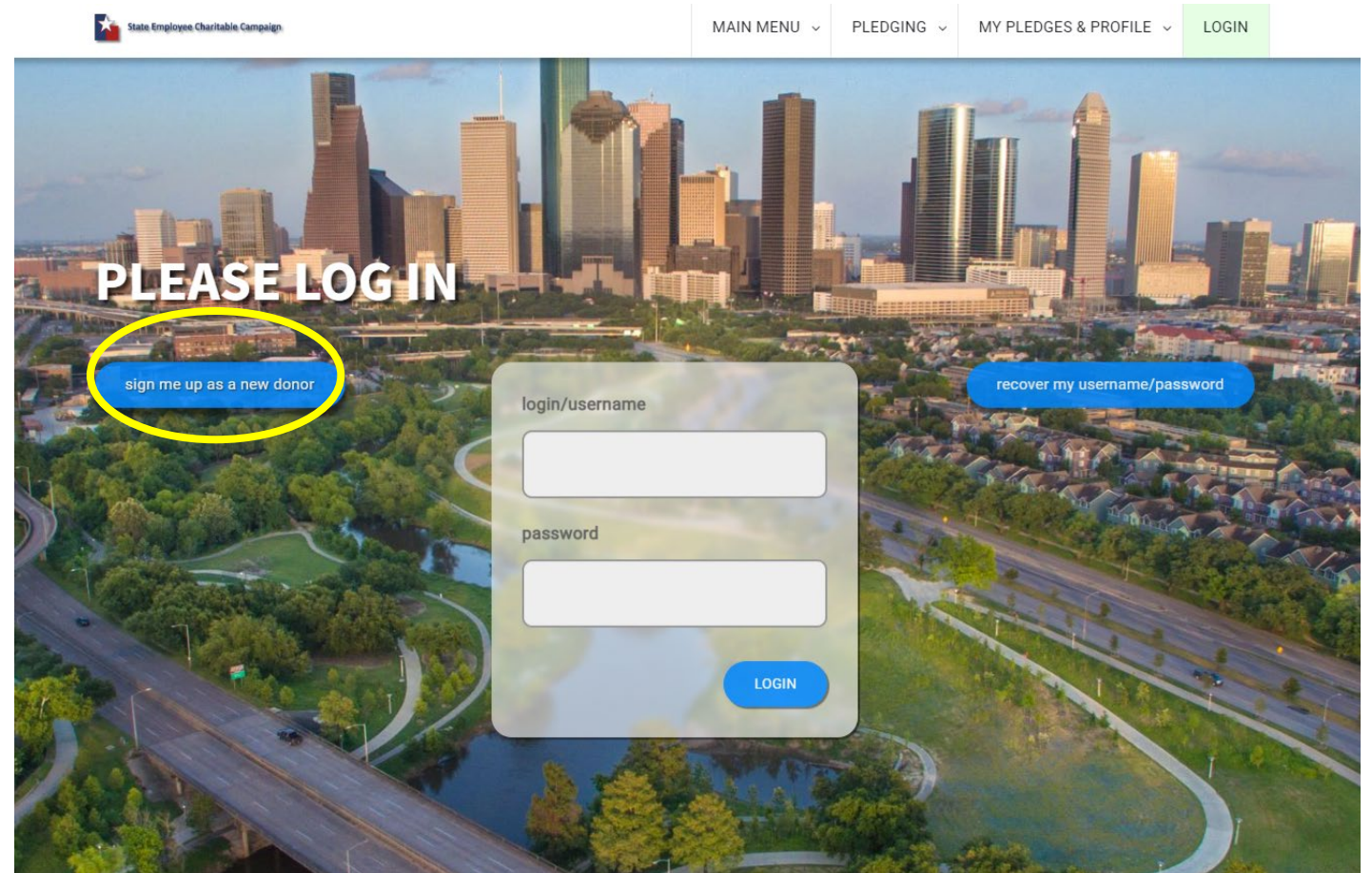
MAP OF SECC CAMPAIGN AREAS

FAQ: If you don't know which SECC campaign area you are located in, please refer to the map. Select the campaign area that your office is physically located in.

CLICK TO REGISTER

Once you are ready, you will need to click on the **REGISTER** button.

FAQ: The pledge form cannot be partially saved. It must be filled out in one sitting. If you need to access the web site later in the campaign, click login and enter your username & password.



SELECT YOUR EMPLOYER

Click on your employer and if needed, select your work location.

FAQ: If your employer does not appear, contact your local campaign manager (contact info at the top left of webpage).

REGISTER FOR AMARILLO SECC

SELECT YOUR EMPLOYER BELOW

SEARCH EMPLOYER BY KEYWORD, NAME, ADDRESS, ETC

search by keyword

reset

227 - Seventh Court of Appeals	SHOW
304 - Comptroller of Public Accounts	HIDE
Comptroller of Public Accounts 304 Amarillo Audit Office - ID:4515 7120 140 W, Bldg A, Ste 220, Amarillo TX 79106	
405 - Department of Public Safety	SHOW
529 - Health and Human Services Commission	SHOW
530 - Department Family & Protective Services	SHOW
537 - Texas Department of State Health Services	SHOW

current

COMPLETE YOUR REGISTRATION

ALL FIELDS ARE REQUIRED

pending

login with my username/password

recover my username/password

COMPLETE YOUR REGISTRATION

You must have a state-issued work email address to be able to register.

(ex: jane.doe@cpa.texas.gov)

Choose the ending of your email address

(ex: "...state.tx.us:" or "texas.gov" and then fill out the rest of your address.

Keep a record of your username & password.

FAQ: If there are errors in the email address you enter, you will not receive a confirmation email and will not be able to gain access to make your pledge. If you incorrectly entered your email address, contact your local campaign manager (*contact info at the top left of the page*).

REGISTER FOR CAPITAL AREA SECC

YOU SELECTED: 211 - COURT OF CRIMINAL APPEALS / COURT OF CRIMINAL APPEALS - ID:8342 [change](#)

completed

COMPLETE YOUR REGISTRATION

ALL FIELDS ARE REQUIRED

IMPORTANT: State-issued work email addresses are used to confirm employees' identities for online pledges. If you do not have a state agency-issued email address, you will need to make your contribution by using a paper pledge form.

TITLE
Ms.

FIRST NAME MIDDLE INITIAL LAST NAME
Jane E Doe

YOUR EMAIL CAN END IN ANY OF THE FOLLOWING SUFFIXES
.edu, .state.tx.us, .texas.gov, .gov, .mil
- OR -
YOUR EMAIL CAN BE AT ANY OF THE FOLLOWING DOMAINS
STARBASEAustin.org, isisd.net, ricecisd.org

ENTER YOUR EMAIL ADDRESS
jane.doe @ ccapeals .texas.gov

CONFIRM YOUR EMAIL ADDRESS
jane.doe @ ccapeals .texas.gov

USERNAME/LOGIN case sensitive
jdoe

PASSWORD case sensitive / min 6 characters

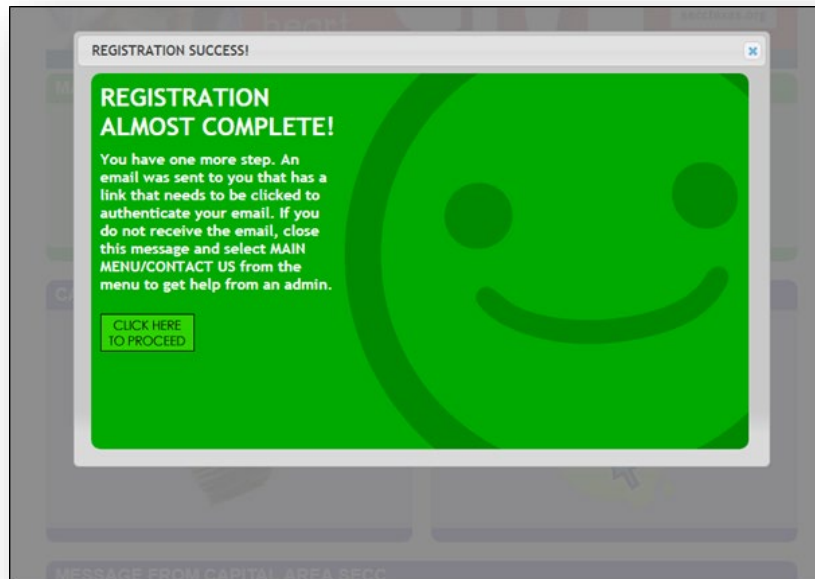
CONFIRM PASSWORD case sensitive / min 6 characters

[click here to complete your registration](#)

current

EMAIL CONFIRMATION

Once you have registered, you will receive a confirmation email.



FAQ: If you do not receive an email, contact your agency's SECC campaign coordinator. It could be that your agency's spam filter is not allowing the email to be delivered.

Click on the link provided to log-in with your username & password.



Jane, thank you for registering at the Capital Area SECC's SECC Texas Giving Pledging System!

Your login is: **JDoe123**

[Please log into the site with your username and password by clicking here.](#)

SELECT PAYMENT TYPE AND AMOUNT

Click the **Payroll Contribution** option, the correct number of paychecks that you receive, and the amount that you want to give each pay period.

Most state agencies have a monthly payroll. Some Higher Ed employees have 9 payroll periods, while others have 12.

When you are done, click on **GO TO NEXT STEP**.

FAQ: To make a check or cash gift, please use a paper pledge form. Contact your agency's SECC Campaign Coordinator.

EDIT MY PROFILE 3000 E Villa Maria Bryan, TX 77803

SELECT A PLEDGE TYPE CURRENT

PLEDGE TYPE

- ☒ Payroll Contribution
- ☐ Credit / Debit Card (one time)

PLEASE SELECT A PAYROLL PERIOD

- ☐ Some Higher Ed employees (x9 pay periods)
- ☐ (2x a month) State Schools & Hospitals (x24 pay periods)
- ☒ Most state & some Higher Ed employees (x12 pay periods)

AMOUNT PER PAY PERIOD

\$.00 Whole numbers only, decimals are not allowed. Example: 9, 19, 29, 39, 99 etc.

TOTAL ANNUAL GIFT

\$0

(amount equals the amount per pay period x pay period. In the next step this amount will be allocated among the charities you select.)

The minimum total pledge amount is \$18.00

GO TO NEXT STEP

ADDITIONAL INFORMATION PENDING

RELEASE OF INFORMATION OPTIONS PENDING

OPTIONAL CONTACT INFORMATION

The work phone number field is optional and only used by SECC staff in case of questions concerning a pledge.

If you do not wish to provide a number, simply select 'Go to Next Step' to continue with the donation process.

SELECT A PLEDGE TYPE click to edit COMPLETE

ADDITIONAL INFORMATION CURRENT

WORK PHONE format: 123-456-7890 ext 1234

GO TO PREV STEP GO TO NEXT STEP

RELEASE OF INFORMATION OPTIONS PENDING

CHARITY SELECTION AND ALLOCATION PENDING

QUESTIONNAIRE PENDING

DIGITAL SIGNATURE AND COMMENTS PENDING

RELEASE OF INFORMATION OPTIONS

If you want to be acknowledged for your contribution, click **YES** and fill in one or more of the following options:

- A physical address
- An email address
- Opt to release your pledge amount to the charity(ies) that you select

Or...click **NO** if you prefer not to be acknowledged for your contribution.

When you are ready, click on **GO TO NEXT STEP**.

The screenshot shows a web form titled 'RELEASE OF INFORMATION OPTIONS' under the 'ADDITIONAL INFORMATION' section. The form is currently active, as indicated by the 'CURRENT' label in the top right corner. The form contains the following elements:

- Section Header:** 'RELEASE OF INFORMATION OPTIONS' (CURRENT)
- Instructions:** 'Select if you wish to receive acknowledgement from your charities and public recognition for your gift. IF YOU DO NOT SELECT THIS OPTION, YOUR NAME AND DONATION WILL BE CONFIDENTIAL.'
- Radio Buttons:** Two options are available:
- ☒ YES - release information I provide to charities.
- ☐ NO - do not want to release any information to charities.
The 'YES' option is highlighted with a yellow circle.
- Authorization:** A statement: 'I authorize the campaign to release my name and the corresponding information entered below to my designated charities: YOU MUST COMPLETE AT LEAST ONE OF THE OUTLINED BOXES BELOW.'
- Form Fields:**
- **ADDRESS I:** A text box containing '123 Main St.'
- **ADDRESS II:** A text box for 'suite #, apt #, unit #, etc'.
- **CITY:** A text box containing 'Austin'.
- **STATE:** A dropdown menu showing 'TX (Texas)'.
- **ZIP:** A text box containing '78701'.
- **EMAIL:** A text box containing 'janedoe123@gmail.com'.
The entire address and email section is circled in yellow.
- Checkbox:** A checkbox labeled 'Release pledge amount' is checked and highlighted with a yellow circle.
- Tribute Option:** A section titled 'TRIBUTE OPTION' with instructions: 'Be sure to include who made the gift (you may remain anonymous if you prefer), who the gift is in honor or memory of, and the name of the charity receiving the gift.' It includes three radio buttons:
- ☒ I do not want to make a tribute pledge.
- ☐ In Honor Of
- ☐ In Memory Of
- Navigation:** Two buttons are at the bottom: 'GO TO PREV STEP' and 'GO TO NEXT STEP'. The 'GO TO NEXT STEP' button is highlighted with a yellow circle.
- Footer:** The bottom of the form has a blue bar with the text 'CHARITY SELECTION AND ALLOCATION' and a 'PENDING' status indicator.

SELECTING YOUR CHARITY(IES)

When selecting the charity(ies) that you would like for your pledge to benefit, remember, you have several options for looking up your charity.

Click on **SEARCH MODE to search among all SECC charities by:**

- Keywords in the charity's name or description
- Area of Texas that the charity serves
- Charity name
- Charity code number
- Any federations that the charity may be part of

*Search examples can be found on the following slides.

Searching by keyword(s)...

The screenshot shows the SECC website's search interface. At the top, there is a navigation bar with 'MAIN MENU', 'PLEDGING', and 'MY PLEDGES & PROFILE'. A search bar is prominently displayed with the text 'TYPE SEARCH TERMS (ORG CODE, CHARITY NAME, ETC.) THEN ENTER'. The word 'children' is entered into the search bar, and a yellow oval highlights the search bar and the 'PERFORM SEARCH' button. Below the search bar, there are buttons for 'FEDERATION LIST', 'SEARCH MODE', and 'VIEW INFORMATION ON CHARITY DESIGNATIONS'. The search results are displayed in a table with columns for the charity name, legal name, and org code. The results are filtered by 'SEARCH MODE' and show 307 results. The first few results are:

Charity Name	Legal Name	Org Code
WORLD VISION (1 of 307)	World Vision	040377
FAMILY PROMISE OF BRYAN COLLEGE STATION, INC. (2 of 307)	Family Promise of Bryan College Station, Inc.	250017
LUBBOCK CHILDREN'S HEALTH CLINIC (3 of 307)	Lubbock Children's Health Clinic	353012
CHILDREN'S MIRACLE NETWORK HOSPITALS (4 of 307)	Children's Miracle Network Hospitals	430035
SALVATION ARMY, THE, AUSTIN AREA COMMAND (5 of 307)	Salvation Army, The, Austin Area Command	228231
ALL BLIND CHILDREN OF TEXAS (6 of 307)	All Blind Children of Texas	228159
100 CLUB OF SAN ANTONIO (7 of 307)	100 Club of San Antonio	413181
CHILDREN'S GRIEF CENTER OF EL PASO (8 of 307)	Children's Grief Center of El Paso	303026

ALLOCATING YOUR CONTRIBUTION

There are **two ways to allocate your contribution** to the charity(ies) that you selected:

- 1) **Distribute your gift evenly** or
- 2) **Designate specific amounts** in each field.

FAQ: As you enter the amounts, there is a helpful **running total** at the bottom to show how much you have designated out of your total gift and how much remains.

The system will not allow you to proceed until the remaining balance is zero.

ALLOCATE FUNDS TO EACH OF YOUR SELECTED CHARITIES BELOW

ALLOCATE \$240 TO THE 3 CHARITIES YOU HAVE ADDED
EVERY CHARITY NEEDS AN ANNUAL ALLOCATION AMOUNT.

REMOVE CHARITY	AMERICAN YOUTHWORKS CHARITY CODE 471056	\$ 00
REMOVE CHARITY	ST. JUDE'S RANCH FOR CHILDREN, TEXAS REGION CHARITY CODE 470084	\$ 00
REMOVE CHARITY	PEOPLE'S COMMUNITY CLINIC, INC. CHARITY CODE 471024	\$ 00

DISTRIBUTE ALLOCATION REMAINDER EVENLY CLEAR ALL ALLOCATIONS

SUM OF ALL ALLOCATIONS: \$0
TOTAL PLEDGE AMOUNT: \$240
REMAINING BALANCE: \$240

GO TO PREV STEP GO TO NEXT STEP

QUESTIONNAIRE PENDING

ALLOCATE FUNDS TO EACH OF YOUR SELECTED CHARITIES BELOW

ALLOCATE \$240 TO THE 3 CHARITIES YOU HAVE ADDED
EVERY CHARITY NEEDS AN ANNUAL ALLOCATION AMOUNT.

REMOVE CHARITY	AMERICAN YOUTHWORKS CHARITY CODE 471056	\$ 00
REMOVE CHARITY	ST. JUDE'S RANCH FOR CHILDREN, TEXAS REGION CHARITY CODE 470084	\$ 00
REMOVE CHARITY	PEOPLE'S COMMUNITY CLINIC, INC. CHARITY CODE 471024	\$ 00

DISTRIBUTE ALLOCATION REMAINDER EVENLY CLEAR ALL ALLOCATIONS

SUM OF ALL ALLOCATIONS: \$0
TOTAL PLEDGE AMOUNT: \$240
REMAINING BALANCE: \$240

GO TO PREV STEP GO TO NEXT STEP

QUESTIONNAIRE PENDING

DIGITAL SIGNATURE

Sign your digital signature, share your thoughts about anything SECC-related, and then click on **COMPLETE THIS PLEDGE**.

The screenshot shows a web form with three main sections: 'QUESTIONNAIRE' (green bar), 'DIGITAL SIGNATURE AND COMMENTS' (blue bar), and 'DISCLOSURES'. The 'DIGITAL SIGNATURE AND COMMENTS' section is the current step. It contains a 'CLEAR SIGNATURE' button, a signature box with the handwritten text 'Use your mouse or touch-screen Stylus or Finger to sign this Pledge! :)', and a 'COMMENTS (OPTIONAL)' text area with the text 'Thank you for saving costs by reducing paper!'. The 'DISCLOSURES' section at the bottom states: 'No goods or services were provided in whole or partial consideration for any contributions made to the organizations via this pledge card.' Navigation buttons at the bottom are 'GO TO PREV STEP' and 'COMPLETE THIS PLEDGE'. Yellow circles highlight the signature box and the comments text area.

COMPLETE

QUESTIONNAIRE [click to edit](#) [COMPLETE](#)

DIGITAL SIGNATURE AND COMMENTS [CURRENT](#)

CLICK AND HOLD THE MOUSE DOWN TO SIGN WITHIN THE GRAY BOX BELOW
MAKE SURE TO RELEASE THE MOUSE BUTTON WHILE IN THE GRAY BOX

[CLEAR SIGNATURE](#) [SHOW ME HOW TO SIGN THIS PLEDGE USING MY MOUSE](#)

Use your mouse or touch-screen Stylus or Finger to sign this Pledge! :)

COMMENTS (OPTIONAL)

Thank you for saving costs by reducing paper!

DISCLOSURES

No goods or services were provided in whole or partial consideration for any contributions made to the organizations via this pledge card.

[GO TO PREV STEP](#) [COMPLETE THIS PLEDGE](#)

PLEDGE HISTORY

The final page shows your pledge history.

LAREDO SECC

P.O. Box 1711 • Laredo, TX 78041 • 956-723-9113 • www.secc texas.org/laredo

[MAIN MENU](#) [PLEDGING](#) [MY PLEDGES & PROFILE](#)

CONFIRM PLEDGE

CLICK HERE TO SHARE YOUR LAST PLEDGE!
ON FACEBOOK OR TWITTER
[click to open a preview](#)

To view your pledge, click on MY PLEDGES in the menu above or [click here](#).

FAQ: Clicking on one of your pledges will take you to a page where you can print out or email a pledge summary for your records.

***You can access your profile and pledge data year-round.**

1 PLEDGE NO. 160538
Tue Aug 27 2019
AMOUNT: \$240.00
PAYROLL CONTRIBUTION

EMAIL THIS PLEDGE TO MYSELF

PRINT THIS PLEDGE

PLEDGE NUMBER: 160538

PLEDGE DATE: AUG 27, 2019

LAST NAME, FIRST NAME		EMPLOYER / LOCATION		SSN/Employee ID
Doe, Jane		454 - Texas Department of Insurance Texas Department of Insurance (Laredo)		
DONOR EMAIL				
jane.doe@doitexas.gov				
WORK ADDRESS & ZIP CODE			WORK PHONE NO.	
5420 Springfield Laredo 78041			123-456-7890	
ALLOTMENT SOURCE	AMOUNT	INTERVAL	TOTAL GIFT	
Most state & some Higher Ed employees	\$20.00	x12 pay periods	\$240.00	
ORGANIZATION ID			AMOUNT	
(471056) STATEWIDE - American YouthWorks (EIN:n/a)			\$80.00	
(470084) STATEWIDE - St. Jude's Ranch for Children, Texas Region (EIN:n/a)			\$80.00	
(471024) LOCAL - CAPITAL AREA - People's Community Clinic, Inc. (EIN:n/a)			\$80.00	
TOTAL PLEDGE:			\$240.00	
TRIBUTE				
This pledge was made in honor of John Doe.				
Please send a tribute card to:				
123 Main St. Austin, TX 78701 johnd123@gmail.com				
Comments: Thank you!				
RELEASE OF INFORMATION		PAYROLL DEDUCTION AUTHORIZATION		
I would like to receive acknowledgement for my gift.		I authorize my employer to withhold from my salary the amount as indicated.		
123 Main St. Austin TX 78701 janedoe123@gmail.com		SIGNATURE AUG 27, 2019		
Release my donation amount to all the charities designated in my pledge.		DATE		
DISCLOSURES				
No goods or services were provided in whole or partial consideration for any contributions made to the organizations via this pledge card. Please retain a copy of this receipt for tax purposes; for payroll deduction, you may additionally need to supply a year - end pay statement.				

PAYROLL STATUS	Pending
PLEDGE STATUS DEFINITIONS	
Pending: For Payroll/Cash/Check Pledges - Payroll Coordinator/Administrator has not seen this pledge.	
Viewed: For Payroll/Cash/Check Pledges - Payroll Coordinator/Administrator has viewed this pledge but thus far has not done anything with your pledge.	
Processed: For Payroll Pledges - Payroll Coordinator/Administrator has sent this pledge to HR for payroll deduction processing. This does not mean your pledge has been processed by payroll, only that the payroll coordinator has sent your pledge to HR to begin the payroll deduction process.	
For Credit Cards and eChecks - This pledge has been electronically processed.	
For Checks/Cash - This pledge has been received, please make sure the checks/cash have been turned in with your pledge.	

EMAIL CONFIRMATIONS

You will receive a thank you message to the email address that you provided **thanking you for contributing, along with a summary of your gift.**



Greg, thank you for your generosity!

Your gift is an investment and will have a positive impact in our community and in our world. Best of all, it's for the causes that are important to you.

Thank you for showing that you care.

PLEDGE NUMBER: 142892

PLEDGE DATE: AUG 21, 2018

LAST NAME, FIRST NAME	EMPLOYER / LOCATION	SSN/Employee ID
Bennett, Greg	211 - Court of Criminal Appeals Court of Criminal Appeals (Austin)	
DONOR EMAIL		

You will also receive an email that you can **forward to a co-worker, encouraging them to consider contributing.**



Contact Information

Greg Bennett

SECC State and Local Campaign Manager

greg.bennett@uwtexas.org

512-694-2872

Together We Care



secctexas.org

Thank You!

